SINGAPORE INSTITUTE OF TECHNOLOGY

Guide for RETURNING NS MEN 2024

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Welcome Message

Welcome to SIT and congratulations to each of you on your successful completion / soon-completion of your National Service! Just as you have been eagerly waiting for the start of your university life, we have been looking forward to welcome you as our SITizen.

You would have heard much about SIT's applied learning pedagogy, which equips you with an industry-relevant education and future-proofs you by building deep skills. At SIT, you will be cultivated to be a 'thinking tinkerer', 'able to learn, unlearn and relearn', ready to face changes and disruptions in the increasingly complex world, and be a catalyst for transformation for both industry and community.

As you prepare for university life, you might be wondering, "What's next for me?". This handbook contains the essential information which will help you in taking your first step as a SITizen. It serves as your one-stop guide for topics ranging from important dates on matriculation to tips from your senior SITizens.

Once again, we warmly welcome you to SIT and wish you every success in your SITizen journey!

Ms Veronica Wong
Head, Admissions & Financial Aid

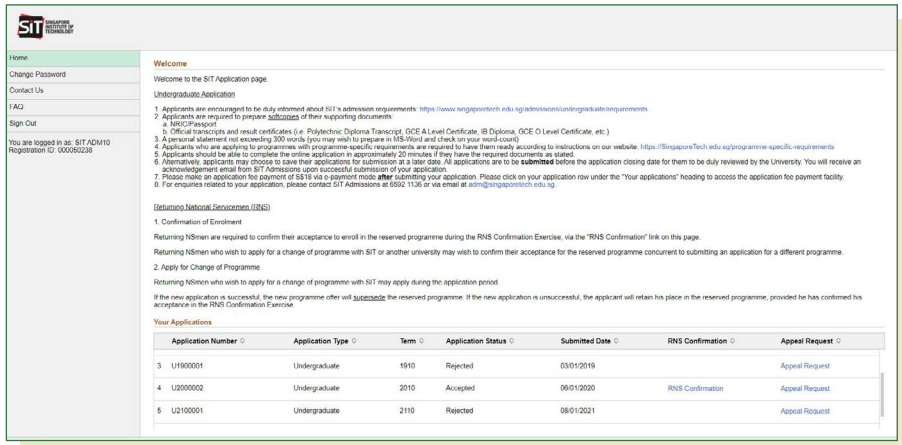
Step by Step Guide to

CONFIRM ACCEPTANCE

STEP 1

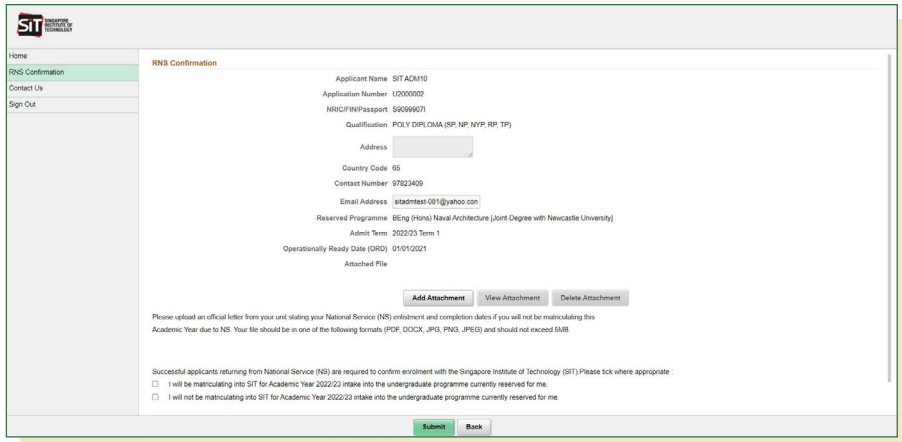
Login to the SIT Application Portal with your applicant credentials. You may enter the email address you had used to register your account or the 9-digit User ID that was sent to you via email previously.

Note: If you have forgotten your password, please click on "Forgot Your Password" and follow the instructions to reset your password.



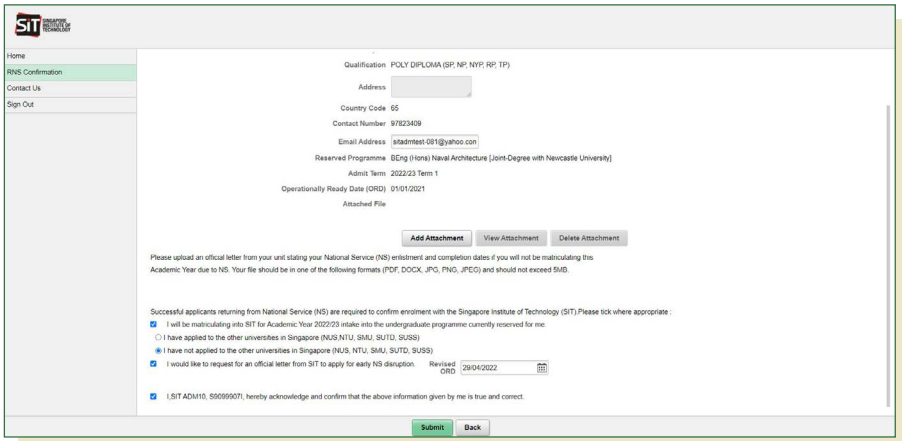
STEP 2

Upon login, please click on the "RNS Confirmation" link at the right-most column.



STEP 3

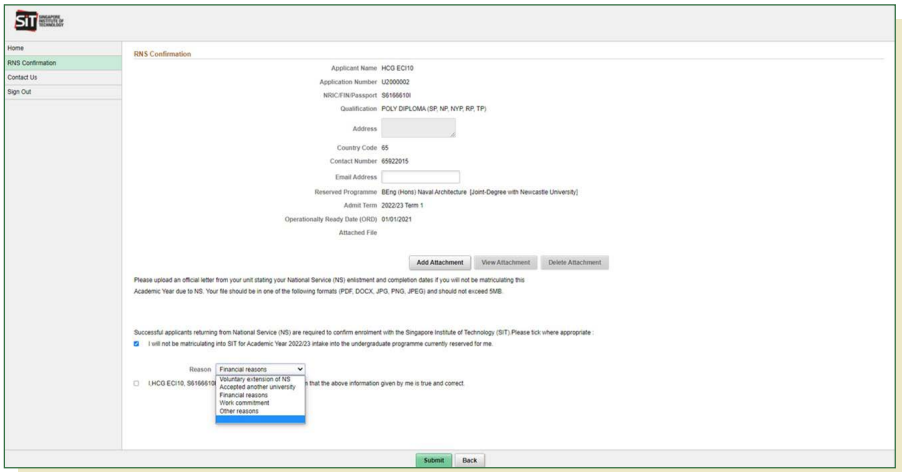
Please verify your particulars before proceeding with the enrolment confirmation. If you would like to update your personal particulars, please send an email to ADM@SingaporeTech.edu.sg citing your name, application number and changes to be made.



STEP 4

Select the 1st option if you are matriculating into SIT in this Academic Year. Please ensure that you have read through and checked the relevant options before clicking "Submit".

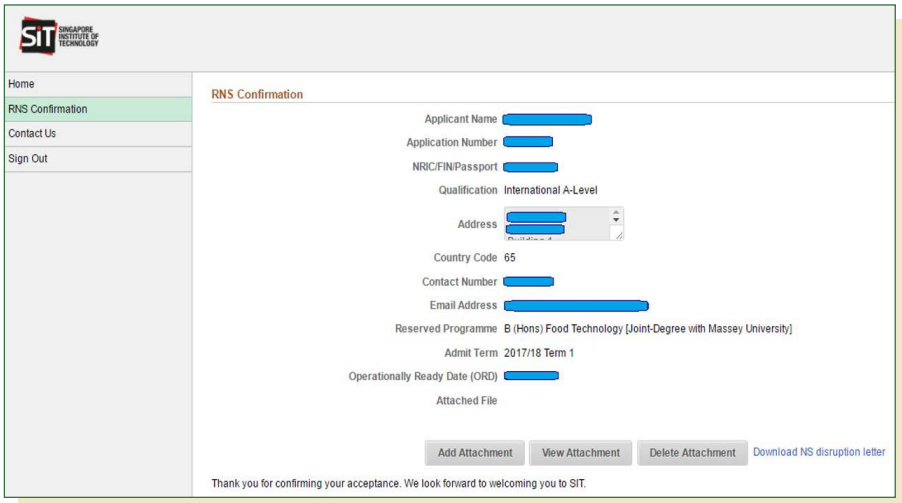
Note: If you require an official letter to apply for early disruption from NS, please check the box "I would like to request for an official letter from SIT to apply for early NS disruption" and indicate your revised ORD date. For RNS who do not wish to disrupt your NS and would like to request for a deferment, please submit an official letter from your unit stating your enlistment and ORD date to ADM@SingaporeTech.edu.sg citing your application number, name and programme accepted. Please DO NOT select the 2nd option.



STEP 5

Select the 2nd option if you are not matriculating into SIT in this Academic Year and select the reason for not matriculating.

If you are selecting the 2nd option, it means that you are declining the placement that SIT has reserved for you.



STEP 6

If you have requested for a NS Disruption letter, you can download the letter by clicking on "Download NS Disruption Letter" after 1st February 2024.

MATRICULATION & ADAPTIVE COURSES

MATRICULATION

All successful applicants who have accepted SIT's offers are required to complete the matriculation process before commencing their studies in SIT. To complete the pre-matriculation exercise please refer to the MATRICULATION GUIDE, which will be sent to you by June 2024.

Important Dates and Deadlines

For the AY2024/2025 intake, the pre-matriculation package will be sent to students via e-mail as per the schedule below:

- Food Business Management – 15 May 2024 onwards
- Allied Health Programmes – 15 May 2024 onwards
- All other programmes – from 1 June 2024 onwards.

If you have not received the pre-matriculation email by the above deadlines, please e-mail to Matriculation@SingaporeTech.edu.sg to retrieve your Student ID and password before starting the pre-matriculation exercise:

AY2024/AY2025 Pre-Matriculation Exercise – A Step by Step Process Guide can be found in the **matriculation guide**. Students are reminded to complete all the steps mentioned in the guide STRICTLY BY THE DEADLINE.

ADAPTIVE ONLINE COURSES

What is it?

Adaptive online courses cater to individuals' learning needs and abilities, and encourage students to learn at their own time and pace. Currently, the subjects available are Math, Physics, Chemistry and English.

How does it benefit YOU?

The courses help to prepare you for your studies in SIT:

- To help you reach the desired level of certain core subjects competencies, such as Math, Physics and Chemistry, prior to starting your studies at SIT.
- To refresh your knowledge on fundamental concepts and techniques to solve Math, Physics or Chemistry-related problems.

When will they be available?

They will be available to you once you are matriculated. You can access them anywhere, anytime.

For enquiries, please contact us at:

- SITMathQuest@SingaporeTech.edu.sg for Math Quest matters
- SITPhyQuest@SingaporeTech.edu.sg for Physics Quest matters
- SITChemQuest@SingaporeTech.edu.sg for Chemistry Quest matters
- SITEngQuest@SingaporeTech.edu.sg for English Quest matters

Tips on

HOW TO BE A SITIZEN

SKYE TAN

2018 Graduate from Hospitality Business

Always be prepared as first impression matters. Networking, socializing and how to be a civilian again. Develop your personality and chase your passion.

RAVICHANDRAN PRADEEP KUMAR

Graduate from SIT-UoG Mechanical Engineering

Life in University is going to get really busy, so know your limits and know how you perform. It is completely okay if you are struggling in the first trimester. Take it as a learning opportunity to know what works out for you and what does not. If you have the extra time, engage in activities offered by the University. Put in your best efforts in your academics and at the same time, enjoy the University life!

AARON SIOW KAIREN

Current Year 3 student from Bachelor of Food Technology

Coming back to school after 2 years of NS may seem daunting, but it is an enjoyable process once you get to it. Regardless of your background, SIT is an inclusive community that looks out for you and molds you to have the skills necessary to survive in the real working world. Strive to have a growth mindset and learn as much as you can from day one. Network and make as many friends as possible, you never know who you may turn to for help in future. Embrace change and make the most out of whatever that comes your way.

LOW QING EN

2021 Graduate from BEng Information and Communications Technology majoring in Software Engineering

Take charge of your own learning! The profs are ready to help but are you ready to put in the effort? Learn to be resourceful and maximize the internet, form study groups with your peers. Learn how to learn effectively, what may work for others may not work for you.

IMPORTANT DATES

KEY ACTIVITY	SIT DIVISION	DATES
RNS Confirmation Exercise	Admissions & Financial Aid	• 2 January – 19 March 2024
Matriculation	Registrar's Office	• May 2024 (CIA & HSS only) • 1 June 2024 (All other programmes)
Scholarship & Financial Assistance	Admissions & Financial Aid	June 2024
Credit Exemption and Course Enrolment Exercise	Academic Programmes Administration	July 2024
Student Orientation	Office of SITizen Experience	August 2024
Programmes Commencement Dates	-	• August 2024 (CIA only) • September 2024 (All other programmes)

**Correct as of Nov 2023. Actual term commencement date subject to further revisions. Please refer to the SIT website for latest updates.*

CONTACT DETAILS

GENERAL LINE
General Enquiries

6592 1189

ADMISSIONS & FINANCIAL AID
Application Status, Eligibility, Returning NSmen, Admissions Talks, Open House

6592 1136

ADM@SingaporeTech.edu.sg

FINANCIAL ASSISTANCE & SCHOLARSHIPS
Tuition Fee Loan, Bursaries, Scholarships

6592 1136

FAS@SingaporeTech.edu.sg

CENTRE FOR CAREER READINESS
Career Coaching & Workshops, Employment Matters, IWSP, Work Attachments

6592 8150

CareerReadiness@SingaporeTech.edu.sg

REGISTRAR'S OFFICE
Matriculation, Proof of Student Status, Leave of Absence, Graduation

6592 2091

Matriculation@SingaporeTech.edu.sg

DEGREE PROGRAMMES
Module Registration, Credit Exemption, Change of Programme, Withdrawal, Examinations

6592 2021

AcdPrg@SingaporeTech.edu.sg

STUDENT FINANCE
Tuition Grant, Fee Structure, Fee Payment

6592 8149

StudentFinance@SingaporeTech.edu.sg

OFFICE OF SITIZEN EXPERIENCE
Orientation, Student Clubs, Recreational Facilities, Student Insurance, Laptop Support, Counselling, Special Education Needs

6592 1191

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SINGAPORE INSTITUTE OF TECHNOLOGY

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